

FINANCE & ADMINISTRATION COMMITTEE MEETING

Tuesday September 4th, 2018

6:00 p.m.

Hampden Town Office

MINUTES

Attending:

*Chairman McAvoy
Councilor Ryder
Councilor Marble
Councilor Wilde
Councilor Cormier
Mayor McPike*

*Manager Chandler
Town Clerk Paula Scott
Tax Assessor Kelly Karter
DPW Director Currier
Steve Oxley
Chip Laitte
Alex Acquisito
Eric Jarvi*

1. Meeting Minutes

- a. **August 20th, 2018** – *Councilor Marble made a motion, seconded by Councilor Wilde to approve the August 20th minutes. Unanimous, 6-0.*

2. Review & Sign Warrants – *Committee members reviewed and signed the disbursement warrants.*

3. Unfinished Business

- a. **Council rules review – *standing item*** – *Consensus to take up at the conclusion of business items.*

4. New Business

- a. **Recommend Council referral to Public Hearing the proposed Ordinance Authorizing Appropriation and Borrowing of Funds to Finance Installation of a Water Main to the Business and Commerce Park to Provide Fire Suppression through the Issuance of General Obligation Bonds or Notes of the Town of Hampden, which may be callable, in a principal amount not to exceed \$500,000. – referral from Infrastructure Committee** – *Councilor Wilde made a motion to recommend Council refer the proposed ordinance to public hearing., seconded by Councilor Marble. Councilors Ryder, Marble, Wilde, McAvoy and Mayor*

*McPike voted in favor. Councilor Cormier voted in opposition.
Motion carries, 5-1.*

- b. Recommend Council award contract for DPW Truck #32 replacement to Whited Ford and to authorize the expenditure of \$44,775 from DPW Equipment Reserve account 03-717-00 for the purchase - requested by DPW Director Currier –**
Councilor Marble made a motion to recommend council award contract for truck #32 to Whited Ford in the amount of \$44,775, seconded by Councilor Wilde. Director Currier noted that the amount on the agenda was incorrect and it should be \$44,235. Councilor Marble made a motion to amend to \$44,235, seconded by Councilor Wilde. Motion to amend passes, 6-0. Councilor Marble made a motion, seconded by Councilor Wilde to recommend Council award contract for truck #32 to Whited Ford in the amount of \$44,235. Unanimous, 6-0.
- c. Recommend Council award contract for DPW Truck #35 replacement to Whited Ford and to authorize the expenditure of \$44,235 from DPW Equipment Reserve account 03-717-00 for the purchase – requested by DPW Director Currier -**
Councilor Wilde made a motion, seconded by Councilor Marble to recommend Council award contract for truck #35 to Whited Ford in the amount of \$44,235. Unanimous, 6-0.
- d. Committee review of updated municipal tax rate calculation form – presented by Kelly Karter, Tax Assessor – Informational only, no action taken.**

5. Public Comment - None

6. Committee Member Comments – General comments were to discuss Council rules at the next meeting, specifically in relation to Committee structure.

7. Adjournment - With no further business, the meeting adjourned at 6:50 p.m.

Respectfully Submitted,

*Paula A. Scott, CCM
Town Clerk*